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**Paul Patterson, Director**  
**Elizabeth Myers,**  
**Assistant Director**  
**Michael Abbott, NEQS**  
**Coordinator**  
**Diana Sparks, Treasurer**

**National Egg Quality School**  
**Office of the Secretary**  
**102 Governor St**  
**Richmond, VA 23219**

**NATIONAL EGG**

**QUALITY SCHOOL**

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**DRAFT**

To: National Egg Quality School Stakeholders and Board of Directors

From: E. L. Knicely, Secretary

Date: December 11, 2022

Subject: Notice of Annual Meeting

The annual meeting of the National Egg Quality School will be held in person Wednesday, January 25, 2023, from 11:00AM to 1:00PM in room C-201 at the World Congress Center in Atlanta, Georgia. The annual meeting is open to anyone who is dedicated to improving the quality of shell eggs and maintaining a successful egg industry.

Order of Business

Order of business per the Stakeholders annual meeting shall be:

1. Call to order
2. Designation of quorum
3. Election of Board of Directors
4. Bylaws
5. Adjournment

Order of business per the Regular meetings shall be:

1. Call to order
2. Designation of quorum
3. Reading of the minutes of the previous meeting(s)
4. Officers' Reports
5. Treasurer's Report
6. Committee Reports
7. Summary of previous school
8. Curriculum for the next school
9. Report of future school sites

10. New Business
11. Adjournment