Paul Patterson, Director Elizabeth Myers, Assistant Director Michael Abbott, NEQS Coordinator Diana Sparks, Treasurer E.L. Knicely, Secretary



National Egg Quality School Office of the Secretary 102 Governor St Richmond, VA 23219

## NATIONAL EGG QUALITY SCHOOL

# **DRAFT**

To: National Egg Quality School Stakeholders and Board of Directors

From: E. L. Knicely, Secretary

Date: November 6, 2023

Subject: Notice of Annual Meeting

The annual meeting of the National Egg Quality School will be held in person Wednesday, January 31, 2024, from 11:00AM to 1:00PM in room C-302 at the World Congress Center in Atlanta, Georgia. The annual meeting is open to anyone who is dedicated to improving the quality of shell eggs and maintaining a successful egg industry.

#### Order of Business

### Order of business per the Stakeholders annual meeting shall be:

- 1. Call to order
- 2. Designation of quorum
- 3. Election of Board of Directors
- 4. Bylaws
- 5. Adjournment

## Order of business per the Regular meetings shall be:

- 1. Call to order
- 2. Designation of quorum
- 3. Reading of the minutes of the previous meeting(s)
- 4. Officers' Reports
- 5. Treasurer's Report
- 6. Committee Reports
- 7. Summary of previous school
- 8. Curriculum for the next school
- 9. Report of future school sites
- 10. New Business
- 11. Adjournment